

Regulations for Use of Duke Forest Recreational Sites Duke University Students

Social or university-related gatherings are permitted at the Rigsbee Shelter (Gate F) and the Bobby Ross, Jr. Memorial Shelter (Gate C), both located off of NC 751. Picnic areas must be reserved through the Office of the Duke Forest at **least 7 days** prior to using a site. Parties using a site will be permitted to use the site on the day(s) on which they have reserved and paid for the site. Reservations are taken on a first-come, first-serve basis. It is Duke Forest policy to reserve sites for one party per day.

The following rules have been established for your protection and the protection of the Forest. Any person(s) found in violation of these rules may be prohibited from using Duke Forest sites in the future:

1. Picnic sites must be left clean. All trash must be properly disposed of in the containers provided at each site. Trash barrels have been provided which are emptied weekly. Please recycle your materials into the labeled recycle bins.
2. Picnic sites close at 11:00 p.m. All persons must be off the site by 11:00 p.m. Anyone remaining past 11:00 p.m. will be considered trespassers.
3. No fires of any kind are permitted, except in grills the Ross Shelter fireplace and fire ring at Gate F. Fires may be prohibited in periods of high fire danger weather.
4. Gates must not be blocked at any time. Please park all vehicles so that access is not restricted to the picnic sites. Place links aside when opening gate. **Do Not Drive Over Links.**
5. No vegetation may be cut, picked, scarred or damaged in any way.
6. No hunting or weapons.
7. No camping is permitted.
8. Rock and tree climbing is not permitted.
9. Lock gates (scramble the tumblers on the combination lock) prior to leaving site.
10. Consumption of alcoholic beverages is permitted at the Gate C and F sites so long as all applicable laws and University regulations are followed. Alcoholic beverages must not be served to minors.
11. Duke student organizations must follow University event registration guidelines, located at http://osaf.studentaffairs.duke.edu/plan_events/need_to_know/policies/reg_policy.html
12. A deposit in the amount of **\$50** is required for use of the site, in addition to the rental fee. Any or all of this deposit may be retained by the Office of the Duke Forest should there be violations of the above guidelines.

By signing the statement below, I take full responsibility for assuring that my organization, _____, understands the terms listed above and is in full compliance. I also understand that I, _____, will be held personally responsible for assuring that the above guidelines are followed and for any damages caused by individuals participating in the event.

Signature: _____ Date: _____ Telephone #: _____

Email address: _____

Name and Date of Event: _____

Number of Individuals in Group: _____

Office Use Only

Deposit Received, Date: _____ (Note: check, cash, IR, etc.)

PICNIC SITE INFORMATION

Bobby Ross, Jr. Memorial Shelter (Gate C):

Includes a picnic shelter with a fireplace and four large picnic tables (50-75 person capacity) plus a grill. Site does not have an outhouse, electricity or running water. Shelter is situated at a trailhead for the Shepherd Nature Trail, a self-guided 1.25-mile trail through the surrounding Forest. Fee: \$25.00
Directions: Follow NC 751 northwest towards U.S. 70. Pass Constitution Drive on right; Gate C will be second gate on right past Constitution.

R.L. Rigsbee Shelter (Gate F):

Includes a picnic shelter and tables (50-person capacity), grill, outhouse and volleyball court (net and ball not provided). Site does offer electricity but no running water. Fee: \$30.00 Directions: Follow NC 751 north towards U.S. 70. Pass Kerley Rd; Gate F will be on the left immediately after Gate 12 and before RR bridge.

Shelter Reservations:

Contact the Office of the Duke Forest at (919) 613-8013 to check on shelter availability and to arrange payment for the shelter rental.

